

MANUAL FOR INFORMATION

I. ORGANISATION OF TAMIL NADU MARITIME BOARD

Tamil Nadu Maritime Board was formed in 1997 under the Tamil Nadu Maritime Board Act, 1995 (Tamil Nadu Act 4 / 1996) to administer, control, regulate and manage the minor ports in Tamil Nadu. Prior to the formation of Board, the minor ports were under the control of Tamil Nadu Port Department. The Board is functioning under the chairmanship of Hon'ble Minister for Highways and Minor Ports, Government of Tamil Nadu.

FUNCTIONS OF THE BOARD:-

The following are the main functions carried out by Tamil Nadu Maritime Board:

- Framing of Rules for administration and operation of ports under Indian Ports Act, 1908 and Tamil Nadu Maritime Board Act, 1995.
- To levy port dues and other charges such as landing and shipping fees, ground and godown rents, crane hire charges, overtime fees, vehicle entry fees, pilotage fees, pilot licence fees, hire charges for floating crafts and such other fees under Indian Ports act, 1908 and Tamil Nadu Maritime Board Act 1995.
- To provide necessary infrastructure facilities for landing and shipping of cargoes, supply of fresh water to ships, provision of transit sheds and storage godowns, navigational aids in harbor with facilities for carrying goods and to maintain adequate depth in the channel for safe navigation.
- Declaration of port limits and landing places at the ports.
- Rendering pilotage service wherever necessary under Section 35 of the Indian Ports Act, 1908.
- Detaining Un-Seaworthy ships.
- Issuing Certificate of Entry and Clearance
- Affording assistance for communication between shore and ship with Very High Frequency/ Morse/ Flag signals.
- Rendering assistance to vessels in distress.
- Conducting preliminary enquiries into wrecks and casualties.

- Issuing Pilot license for private pilot age at the minor ports in Tamil Nadu.
- Regulation of Navigation at the ports.
- Landing and Shipping of goods at the ports.
- Licensing of Harbour Crafts:
- Construction, management of Port infrastructure, Transit sheds etc. Examination and issue of Certificate of competency to Engine Drivers, Serangs under Tamil Nadu Harbour Craft Rules.
- Levying and collecting the fees on vessels entering the port and on Harbour crafts, Cargo landed and shipped as per scale of rates, as applicable.
- Inspection, Survey and Registration of sailing vessels.

II. POWERS AND DUTIES OF OFFICERS

After formation of Tamil Nadu Maritime Board the powers and duties of officers have been prescribed and sent to the Government for approval. The same is under consideration of Government.

III. INFORMATION ON MINOR PORTS IN TAMIL NADU:

PORTS IN TAMIL NADU

Tamil Nadu has a coast line of about 1076 Kms. Along this coastline, 18 Non-Major (Minor) Ports notified under the Indian Ports Act 1908 come under the control of the State Government.

NON – MAJOR PORTS IN TAMIL NADU

The following are the declared minor ports in Tamil Nadu:-

Government Ports	Captive ports	
1) Cuddalore	1) Kattupalli	7) PY-03 Oil Field
2) Nagapattinam	2) Ennore Minor Port	8) Thirukkadaiyur
3) Pamban	3) Panaiyur	9) Chettinad
4) Rameswaram		Tharangampadi
5) Kanyakumari	4) Thiruchopuram	10) Thirukkuvalai
6) Colachel	5) Silambimangalam	11) Udangudi
	6) Parangipettai	12) Koodankulam

M/s. Chemplast Sanmar Ltd., import Vinyl Chloride Monomer (VCM) for their P.V.C. factory established at Cuddalore SIPCOT Complex through their Captive Marine Terminal Facility (MTF) located within the port limits of Cuddalore Minor port.

M/s Chennai Petroleum Corporation Ltd., (CPCL) export Petroleum Products from their Narimanam (Nagapattinam District) refinery through their captive open sea jetty located within the port limits of Nagapattinam port. Edible oil import take place at Nagapattinam port regularly.

Small ships are piloted through Pamban Channel. Kanyakumari and Rameswaram ports are used for short trip passenger ferry service.

In the Government ports, ships call at Cuddalore and Nagapattinam ports for the export of Diesel and Naphtha and import of Fertilizer, Edible Oil, Crude Oil, Vinyl Chloride Monomer, Timber Logs and General cargo. Small ships are piloted through Pamban channel. Rameswaram port is used for Passenger ferry service in Agnitheertham. Kanyakumari port is used for Passenger Ferry Service to Vivekananda Rock and Ayyan Thiruvalluvar Statue.

The captive ports are operated by private companies for their own use. The development of entire infrastructure facilities in these captive ports is the responsibility of

the companies concerned. At Ennore Minor Port and Thirukkadaiyur Port, Liquid Ammonia and Naphtha are being transferred directly from the vessel at Buoy Mooring System to the storage tank on shore through sub-marine pipelines respectively. Natural Gas is also transported through pipelines from PY-01 oil field through Thirukkadaiyur port.

Natural depth of the sea, supportive industrial environment, co-operative labour force, disciplined manpower, a well defined policy and unstinted support of the Government, has made the State of Tamil Nadu, an ideal destination for setting up port based industries and private ports.

The major aim of Tamil Nadu Maritime Board is to encourage setting up of Private Captive Ports and their allied facilities such as breakwaters, jetties, moorings, etc. through private investment.

The main commodities handled at the minor ports are as follows:

<u>LOADED</u>		<u>UNLOADED</u>	
Crude Oil	High Speed Diesel	Crude Oil	Vinyl Chloride Monomer
Naphtha	Light Motor Vehicles	Edible Oil	Steel / Iron
Machineries		Liquid Ammonia	Petroleum Products
Cement		Natural Gas	Containers
Petroleum Products		Naphtha	Light Motor Vehicles
Miscellaneous		Machineries	Heavy Motor Vehicles
Containers		High Speed Diesel	Wheat
Granite		Miscellaneous	

DEVELOPMENTS / TRAFFIC AT THE PORTS

GOVERNMENT PORTS

(1) CUDDALORE :-

M/s. Chemplast Sanmar Ltd., imports Vinyl Chloride Monomer (VCM) for their P.V.C. factory established at Cuddalore port through their Captive Marine Terminal facility located within the port limits of Cuddalore Minor port. General Cargo is handled through barges from ships anchored at sea.

The Ministry of Shipping, New Delhi has accorded approval for developing Cuddalore Port as a Deep water, all weather port to handle small size vessels, coastal vessels etc., at a cost of Rs.135 Crores under Sagarmala / Coastal Berth Scheme. The project is under implementation with 50% funding by Tamil Nadu Maritime Board.

(2) NAGAPATTINAM: -

M/s. Chennai Petroleum Corporation Limited, Chennai has developed an open sea Trestle Jetty, within Nagapattinam port limits and handling Crude Oil and petroleum products for their refinery. Edible oil and General Cargo is handled through barges from ships anchored at sea.

(3) PAMBAN:-

The only function at this port is to pilot small drafted vessels passing through Pamban Channel, which connects East (Palk Bay) and West (Gulf of Mannar) Coasts of India through sea.

(4) RAMESWARAM:-

This port is situated in Rameswaram island of Ramanathapuram district. Short distance passenger ferry service is being operated.

(5) KANYAKUMARI:-

Ferry service between shore and Vivekananda Rock Memorial / Ayyan Thiruvalluvar Statue is operated by M/s. Poompuhar Shipping Corporation Limited. Tamil Nadu Maritime Board is supervising the ferry service.

(6) COLACHEL:-

Government of India has proposed to develop a port in Kanyakumari district under PPP mode and Government of Tamil Nadu has expressed their willingness and to provide necessary support for this project.

CAPTIVE PORTS

(1) KATTUPALLI:-

The Joint Venture Company between the Tamil Nadu Industrial Development Corporation and M/s. Larsen and Toubro, i.e. M/s L&T Shipbuilding Limited have created a Shipyard cum minor port complex at Kattupalli in Thiruvallur district within the port limits Kattupalli notified in the year 2008. Containers, Heavy Motor Vehicles and general cargo are handled at this port. Shipbuilding and ship repair activities are taking place. As per demerger, the port operations and commercial activities are carried out by M/s. Adani Kattupalli Port Private Limited.

(2) ENNORE MINOR PORT:-

This port situated near Kamarajar port in Thiruvallur district, was declared in the year 1993. M/s. Coromandel International Ltd., Chennai are importing Liquid Ammonia through Multiple Buoy Mooring System with submarine pipelines, required for their Fertiliser plant in this port.

(3) PANAIYUR:-

This port was declared in the year 2017 for the captive use of M/s. Coastal Tamil Nadu Power Ltd (a subsidiary of Power Finance Corporation, Government of India) for handling coal required for their proposed 4000 MW Thermal Power Project near Panaiyur in Cheyyur Taluk of Kancheepuram district . The company is in the process of obtaining statutory clearances and tendering process for establishing the Power plant.

(4) THIRUCHOPURAM:-

This port was declared in the year 1998 for the captive use of M/s. Nagarjuna Oil Corporation Ltd., (a Joint Venture company of TIDCO) for receiving crude and for shipping of refined petroleum products for their proposed oil refinery at Thiruchopuram.

After achieving financial closure, the company had commenced construction of jetty. However, the construction activities have been stalled due to extensive damage caused during Cyclone Thane. The company has filed for bankruptcy and the matter is being resolved by a resolution professional as per directions of National Company Law Tribunal.

(5) SILAMBIMANGALAM:-

M/s. The Ramco Cements Limited, Chennai is in the process of setting up of a captive trestle jetty within the port limits of Silambimangalam in Cuddalore District for import of coal, and export of clinker for the cement manufacturing. The company is in the process of obtaining statutory approvals.

(6) PARANGIPETTAI:-

This port was declared in the year 2009 for the captive use of M/s. IL&FS Limited to develop a captive port for handling coal required for their proposed 4000 MW Power Plant in Cuddalore district. Tamil Nadu Maritime Board has granted permission to commence port construction works to this company and construction works have commenced from May - 2018.

(7) PY-03 OIL FIELD:-

This port, situated 50 Kms South East off Cuddalore, has been exclusively declared in the year 1997, at the request of ONGC, for loading Crude oil being extracted from the oil wells situated at PY-03 Oil Field on to ships for the captive use of M/s. Hardy Exploration Pvt Ltd. This Port is in operation since 1997. Due to insufficient yield of crude oil, the exploration works have been stopped and there is no activity in this port since 2012.

(8) THIRUKKADAIYUR:-

This port is situated near Thirukkadaiyur port in Nagapattinam district was declared in the year 1996 for the captive use of M/s. PPN Power Generating Company so as to handle Naphtha and Natural gas required for their 330 MW gas combined Cycle Power Project at Pillaiperumalnallur. Naphtha is being imported in this port. M/s. Hindustan Oil Exploration Company Ltd are importing Natural gas from the PY-01 Oil field through subsea pipelines within the limits of this port.

(9) CHETTINAD THARANGAMBADI:-

This port was declared in the year 2012 for the captive use of M/s. Chettinad Power Corporation Limited for handling coal required for their proposed 1200 MW Thermal Power Project at Tharangambadi Taluk in Nagapattinam district. The company is in the process of obtaining clearances from NGT and achieving financial closure.

(10) THIRUKKUALAI:-

Thirukkuvalai port in Nagapattinam district was declared in the year 2008 for M/s. Tridem Port and Power Company Private Limited, to establish a port to handle coal required for their proposed 2000 MW Merchant Power Plant. Due to non achievement of financial closure, all the approvals/ permissions granted to this company were cancelled / withdrawn in the year 2014. The company has filed a writ petition and the matter is sub-judice.

(11) UDANGUDI:-

This port was declared in the year 2010 for M/s. Udangudi Power Corporation Limited, Chennai (wholly owned by TANGEDCO) for establishing an open sea jetty to receive coal for their 1600 MW Udangudi Super Critical Thermal Power Project. Tamil Nadu Generation and Distribution Corporation (TANGEDCO) has obtained statutory clearances and commenced the port construction (trestle jetty) works since August 2018.

(12) KOODANKULAM PORT:-

Koodankulam port in Thirunelveli district was declared in the year 2004 for the captive use of M/s Nuclear Power Corporation of India Ltd., for their proposed Nuclear Power project at Koodankulam consisting of 2 units of 1000 MW each. A Ro-RoJetty has been constructed for receiving over- dimensional and heavy lift Machineries. All the project cargo for the Units 1 & 2 has been received and there is no activity in this Port since 2008. Construction works for the marine structures pertaining to Units 3,4,5 & 6 have commenced from January – 2018.

IV). Procedure followed in the decision making process including channels of supervision and accountability.

All the proposals are placed before Tamil Nadu Maritime Board for approval in the Board Meetings and action taken as per the resolutions passed by the Board.

V). Norms set by Tamil Nadu Maritime Board for discharge of its functions

Norms prescribed by the Government of Tamil Nadu are being followed at present in Tamil Nadu Maritime Board.

VI). Acts, Rules, Regulations Manuals and Codes followed by Tamil Nadu Maritime Board.

Act :

1. Tamil Nadu Maritime Board Act 1995.
2. Indian Ports Act 1908.
3. The Merchant Shipping Act 1958.
4. The Indian Light House Act.
5. The Right to Information Act 2005
6. The Tender Transparency Act-1998.

Rules:

1. Tamil Nadu Minor Ports Harbour Craft Rules 1953.
2. The Indian Port Health Rules.
3. Tamil Nadu Maritime Board Pilotage Rules.
4. Special Rules for Tamil Nadu Port State Services.
5. Special Rules for Tamil Nadu Port Subordinate Services.
6. Tamil Nadu Ministerial Services.
7. Tamil Nadu General Subordinate Services.
8. Tamil Nadu Basic Services.
9. Tamil Nadu Civil Services (Disciplinary and Appeal)Rules.
10. Tamil Nadu Pension Rules.
11. Tamil Nadu Government Fundamental Rules.
12. Tamil Nadu Special Pay & Allowances Rules.
13. Tamil Nadu Budget Manual

Manual & Codes

1. Tamil Nadu Government office Manual.
2. Tamil Nadu Maritime Board Manual.
3. (ISPS Code) Inter national Ships and Port facility Security code.
4. Tamil Nadu Public works department Account code and Department code.
5. Code of Storm warnings Signals.

Regulation

1. Tamil Nadu Maritime Board Port Regulations

All Acts, Rules, Government Orders circulars and instructions enacted/ framed/ issued by the Government of India and Government of Tamil Nadu from time to time in connection with the functions of Tamil Nadu Maritime Board with regard to the matters not specified in Tamil Nadu Maritime Board Act.

VII). DOCUMENTS UNDER THE CONTROL OF TAMIL NADU MARITIME BOARD.

1. *Licences in Form-26, 26-A, 32 and 32-A issued by Tamil Nadu Maritime Board to various companies for using the port land at the minor ports in Tamil Nadu, coastal land outside port limits and for construction of Marine Structures.*
2. *Annual Financial Results of Tamil Nadu Maritime Board.*

VIII). FORMULATION OF POLICY AND IMPLEMENTATION.

Objectives of minor port policy

- (i) To increase the share of Tamil Nadu State in the Export and Import sector, in National and International Trade and Commerce, in the post-liberalisation and globalization era;
- (ii) To decongest the major ports at Ennore, Chennai and Thoothukudi in order to improve their productivity
- (iii) To cater to the needs of increasing traffic of Southern States by providing efficient facilities and services and to support the country's domestic and international trade;
- (iv) To create sufficient infrastructure facilities to handle 25% of India's total cargo in Tamil Nadu Maritime waters;
- (v) To provide port facilities to promote export oriented industries and port based industries along the coastal districts of Tamil Nadu;
- (vi) To promote port based thermal power plants by providing exclusive port facilities to import different kinds of fuels.

- (vii) To decongest highways by providing facilities for coastal shipping of passengers and cargo traffic along the East Coast of nearly 1000 Kms;
- (viii) To promote tourism by providing facilities for leisure and water sports activities along the coast line;
- (ix) To provide facilities to encourage ship building, repairing, breaking and manufacture of cranes and floating crafts; and
- (x) To facilitate optimum utilization of the port infrastructure developed in the State.

IX) COMMITTEES CONSTITUTED:

Finance and Administrative Sub- Committee Members:-

1. Vice Chairman and Chief Executive Officer, Tamil Nadu Maritime Board.
2. Member representing Finance Department, Government of Tamil Nadu.
3. Deputy Secretary to Government, Highways Department, Government of Tamil Nadu.

X) DIRECTORY OF OFFICERS

Head Office, Chennai.

Name of the Department and Office Address : Tamil Nadu Maritime Board,
No.171, South Kesavaperumalpuram,
Off Greenways Road,
Raja Annamalaipuram,
Chennai-600 028.

PBX Board No. : 044 – 24641232 / 24934481
 FAX No. : 044 – 24951632
 Email address : tnmb@md5.vsnl.net.in
 website address : www.tnmaritime.com

Designation	Name	Phone Numbers	Fax No
		Official	
Vice Chairman and Chief Executive Officer	A. John Louis, I.A.S.,	044 – 24950420	044 - 24951632
State Port Officer	Capt.M.Anbarasan	044 – 24610979	044 - 24951632
Chief Accounts Officer cum Secretary	Thiru.K.Venkatasubramanian	044 - 24956013	044 - 24951632
Executive Engineer(Civil)	Thiru. G.Ravee Praghash	044 – 24933883	044 – 24951632

Port Office, Cuddalore

Designation	Name	Phone Number Official	Fax No
Port Officer (Addl. Charge)	Capt. M.Anbarasan	04142-238025	04142-238026

Port Office, Nagapattinam

Designation	Name	Phone Number Official	Fax No
Port Officer	Capt. J.Maneksha	04365-242255	04365-242363

Port Office, Rameswaram

Designation	Name	Phone Number Official	Fax No
Port Officer (Addl. Charge)	Capt. J.Maneksha	04573-221267	04573-221267

**XI). DETAILS OF POSTS SANCTIONED AND SCALE OF PAY IN
TAMIL NADU MARITIME BOARD**

Sl. No.	Name of the post	Scale of pay Rs.	Level
1	State Port Officer	123600-216600	30
2	Port Officer	123600-216600	30
3	Chief Accounts Officer cum Secretary	59300-187700	25
4	Executive Engineer (civil)	59300-187700	25
5	Personnel & Admin. Officer	56100-177500	22
6	Administrative Officer	56100-177500	22
7	Shipping Officer	56100-177500	22
8	Accounts Officer	56100-177500	22
9	Asst. Exe. Engineer (civil)	56100-177500	22

10	Asst. Exe. Engineer (mech)	56100-177500	22
11	Assistant Engineer (civil)	37700-119500	20
12	Assistant Engineer (Mech)	37700-119500	20
13	Assistant Engineer (Elec)	37700-119500	20
14	Superintendent	36900-116600	18
15	Accountant	36900-116600	18
16	Junior Engineer (civil)	35900-113500	13
17	Junior Engineer (Mech)	35900-113500	13
18	Junior Engineer (Elec)	35900-113500	13
19	Draughting Officer (civil)	35900-113500	13
20	Port Conservator	35400-112400	11
21	Junior Draughting Officer (civil)	20600-65500	10
22	Assistant	20600-65500	10
23	Steno – Typist	20600-65500	10
24	Work Inspector	20600-65500	10
25	VHF Operator	20600-65500	10
26	Dredger Operator	19500-62000	8
27	Junior Assistant	19500-62000	8
28	Typist	19500-62000	8
29	Telephone Operator	19500-62000	8
30	Car / Jeep Driver	19500-62000	8
31	Crane Driver	19500-62000	8
32	Assistant Port Conservator	18500-58600	6
33	Launch Driver	18500-58600	6
34	Electrician	18200-57900	5

35	Mechanic	18200-57900	5
36	Motor Mechanic	18200-57900	5
37	Pilot Grade – I	18200-57900	5
38	Wireman	18200-57900	5
39	Pilot Grade – II	16600-52400	3
40	Tide Guage Attendant	16600-52400	3
41	Record Clerk	15900-50400	2
42	Assistant Light Keeper	15900-50400	2
43	Store Attender	15900-50400	2
44	Serang	15900-50400	2
45	Security Staff	15900-50400	2
46	Office Assistant	15700-50000	1
47	Security Staff Grade –II	15700-50000	1
48	Seaman	15700-50000	1
49	Helper (Electrical)	15700-50000	1
50	Watchman	15700-50000	1
51	Night Watchman	15700-50000	1
52	Foreshore Watchman	15700-50000	1
53	Sweeper	15700-50000	1
54	Sanitary Worker	15700-50000	1

XII) BUDGET:-

The Government of Tamil Nadu enacted the Tamil Nadu Maritime Board Act, 1995, (Tamil Nadu Act 4/1996) to provide for the constitution of a Maritime Board for the minor ports in the State of Tamil Nadu and to vest the Administrative, Control and Management of such ports in that Board and for matters connected therewith. The Government had fixed the 18th day of March 1997 as the date on which the said Act shall come into force. Accordingly, the Board also fixed and approved the first Accounting year of Tamil Nadu Maritime Board from 01.04.1997 to 31.03.1998.

For the Financial Year 2017-18, the expected income, in the Revised Estimate is shown as Rs.4888.98 lakhs as against the Budget Estimate of Rs.3462.52 lakhs. The increase is mainly due to increase in Operational Income such as Port dues, Landing dues, Shipping dues and Other Income. The revenue expenditure in the Revised Estimate 2017-18 is Rs.2306.89 lakhs as against Budget Estimate of Rs.2223.10 lakhs.

The expected income as shown in the Budget Estimate for 2018-19 is Rs.4740.75 lakhs as against Rs.4888.98 lakhs in the Revised Estimate for 2017-18. The decrease in revenue is due to less expectation of cargo to be handled and decrease in other income from out ports.

The expected expenditure for the year 2018-19 is Rs.2120.78 lakhs as against Rs.2306.89 lakhs in Revised Estimate for the year 2017-18. The decrease in expenditure in the Budget Estimate is mainly due to decrease in contribution to superannuation fund and Repairs and Maintenance etc.,

XIII) PARTICULARS OF LICENCES GRANTED BY TAMIL NADU MARITIME BOARD

Licences in Form-26 and 32 have been issued by Tamil Nadu Maritime Board to various companies for using the port land at the minor ports in Tamil Nadu along coastal area in Tamil Nadu.

Besides the above licenses in Form-26A and 32A have also been issued to various Companies/ Entrepreneurs for using the coastal land in Tamil Nadu and for construction of marine structures.

XIV) FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION.

Printed Hand Book, Brochure and Pamphlet containing information on Tamil Nadu Maritime Board are available at Head office, Chennai

XV) DESIGNATION AND OTHER PARTICULARS OF THE OFFICERS APPOINTED AS PER THE RIGHT TO INFORMATION ACT-2005

Public Information Officer

Sl.No.	Name of Officer	Designation	Address	Fax
1	Thiru. K.Venkatasubramanian	Chief Accounts Officer Cum Secretary	Tamil Nadu Maritime Board, No.171, South Kesavaperumalpuram, Off Greenways Road, Raja Annamalaipuram, Chennai-600 028.	044 - 24951632

Assistant Public Information Officer

Sl.No.	Name of Officer	Designation	Address	Fax
1	Thiru.K. Vijayan	Personnel and Administrative Officer	Tamil Nadu Maritime Board, No.171, South Kesavaperumalpuram, Off Greenways Road, Raja Annamalaipuram, Chennai-600 028.	044 - 24951632

Appellate Authority

Sl.No.	Name of Officer	Designation	Address	Fax
1	A.John Louis, I.A.S.,	Vice Chairman and Chief Executive Officer	Tamil Nadu Maritime Board, No.171, South Kesavaperumalpuram, Off Greenways Road, Raja Annamalaipuram, Chennai-600 028.	044 - 24951632

Address of the above Appellate Authority, Public Information Officer, Assistant Public Information Officer is as follows:

Tamil Nadu Maritime Board,
No.171, South Kesavaperumalpuram,
Off Greenways Road,
Raja Annamalaipuram,
Chennai - 600 028.